

EYES ONLY

31 January 1955

MEMORANDUM FOR: Chief, DD/P-ADMIN

SUBJECT: Administrative Merger Action

1. Returned herewith are the papers which you left with me the other day.

2. I have the following comments to make on the suggested agreement headed "Proposed Merger Action". Generally this is an acceptable document, but I feel that there are certain points which require clarification or tightening up. It may be that some of them will require further negotiation with the Deputy Director (Administration), but I agree with you that we should attempt to work this problem out in a manner which will be as acceptable as possible to the Clandestine Services.

3. The following remarks are keyed to your paper:

a) Paragraph 3-a-(1): This language might well be changed so as to leave with either DD/P or DD/A the right to designate an Assistant or Deputy DD/A acceptable to the other, depending upon who does the nominating.

b) Paragraph 3-a-(2): It would be helpful if "support planning" could be more carefully defined. In terms of this document, it should include only logistics support, transportation, vehicle assignment, supply and inventory control, accounting and accounting reporting, write-off determination, personnel T/O computation and grade scaling, and proprietary management staff duties. It should exclude cover, reporting requirements other than specified in the foregoing sentence, determination of capabilities, clearances, or operational security factors.

c) Paragraphs 3-a-(3) and 3-a-(5)-(b):- Somewhere in this agreement there should be, in my opinion, a statement pointing out that the DD/A relationship to the Clandestine Services and to units therein is a staff relationship with the DD/P retaining command authority. I am afraid that where the language reads "specific responsibility and authority to supervise and coordinate . . . support planning activities not under the direct authority of the


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DD/A" may be going too far. I would prefer to see the word "supervise" changed to "monitor".

d) Paragraph 3-c-(2): This provision could be construed as our relinquishing our authority to determine ceiling allocations within the Clandestine Services. Could not this authority be given to the individual who will be responsible to the DD/P for administrative support?

e) In general, it might be wise at this time to clarify the issue of who will maintain control of divisional administrative staffs. Tied in with this is the question of the appointment and selection of divisional administrative personnel. I do not want to take a flat position that these authorities remain with the DD/P, but, on the other hand, I do not want to see this determination go by default.

f) I would also like to see some particular reference in this paper to the disposition of authorities which you now have to obligate or disapprove obligations of funds for clandestine operations. These should remain under DD/P control, although I recognize that we must work out some system for delegating them to appropriate DD/P staff elements.


Richard Helms
Chief of Operations, DD/P

Attachments

SECRET